

JOINING INSTRUCTIONS

The team at Open Briefing and our training partner Survival Wisdom are looking forward to welcoming you on your Level 3 Personal Security in Hostile Environments (HEAT) course. This document contains important information for you ahead of the course.

Booking forms

If you have not done so already, please complete and return the group booking form (if relevant) and student booking form. Please also note the recommended kit list, and let us know at least four weeks before your course if you need to borrow any items.

Pre-course reading

Please read the following two publications before the course:

Security to Go (https://www.eisf.eu/wp-content/uploads/2015/09/2039-EISF-2015-Security-to-go_a-risk-management-toolkit-for-humanitarian-aid-agencies.pdf)

Safety First: A Field Security Handbook for NGO Staff
(https://www.savethechildren.org.uk/sites/default/files/images/Safety_First_2010_edition.pdf)

Students may also wish to read some of the supplementary material listed at <https://www.openbriefing.org/training/hostile-environment-awareness-training/resources/>.

Training site

All teaching takes place within the Mount Edgcumbe Country Park in Torpoint in southeast Cornwall and the nearby Royal Navy training centre at Piers Cellars. The house and estate is jointly owned by Cornwall Council and Plymouth City Council. Instructions on how to get to the estate are available at <http://www.mountedgcumbe.gov.uk/visit/getting-here/>.

Arrival/departure

Unless agreed otherwise in advance, please meet the training team in the Barrow Centre car park in the Mount Edgcumbe estate at 16:00 on the Sunday. We may be able to collect groups from Plymouth train station or Exeter International Airport. Please contact us to discuss.

The course finishes at 15:30 on the Friday. We may be able to drop groups back at Plymouth train station or Exeter International Airport at the end of the course.

Meals and alcohol

All meals will be provided. Please let us know in advance of any dietary requirements or allergies. The only exception will be the last evening meal, which students are invited to enjoy with the training team at a nearby traditional Cornish inn at their own expense.

Students are allowed a sensible amount of alcohol in the evenings. However, anyone found taking illicit drugs will be asked to leave the course as soon as it is safe to do so.

Assessment

This is a certified course. You will be continuously assessed throughout the course and have to pass two written tests in order to complete the training. Everything in the assessments will be covered in the course. You will also be given time during the course to complete a written reflective record, which forms part of your assessment.